

Lake Geneva Kids' Camp Nurse Job Description

Objective:

To provide medical attention to all camp related injuries and be a calming spirit for the campers.

Report to:

Camp Coordinator

Responsibilities:

Pre-camp

1. Pray for all campers, volunteers and Evangelists.
2. Read and understand the Camp Volunteer Manual.
3. Bring a laptop if possible to access Nurse's copies on the Kids' Camp OneDrive account.

Camp

1. Check and organize all equipment and supplies on Sunday night or Monday morning and inform Camp Coordinator of any missing supplies.
 - If more supplies are needed during the week, inform the Office Coordinator.
2. Check to insure that all campers have Health Forms properly filled out and properly signed.
3. Oversee ALL camper, counselor, and volunteer medications.
 - Collect all medications during camp check-in on Monday morning.
 - Organize and keep track of when each camper needs to take their medication and check off when they take it.
 - Serve medications during all meal times and after the evening service when needed.
4. Camp Coordinators and Assistant Coordinators will cover all nurse information at the Camper and Counselor Orientations. Your pictures will be included in the PowerPoint presentations so everyone knows who you are.
5. An Assistant Coordinator will come to you on Monday to connect with you and answer any of your questions.

Lake Geneva Kids' Camp Nurses Job Description-cont.

6. At least one nurse should be "on call" and available in the Worship Center during services as well as Halftime (counselor break).
7. A golf cart will be provided for the nurses' use. When available, a nurse should be making rounds throughout the campgrounds on the golf cart with a first aid kit.
8. Have at least one nurse on-call overnight after campers "lights out".
9. All nurses should attend the water fight on Thursday with first aid kits in hand. Please spread yourselves out around the perimeter of the water fight area so injured participants don't have far to go.
10. Be a comforting and calming presence to campers.
11. Inform Camp Coordinator/Assistant Coordinator about serious incidents.
12. Always talk to Camp Coordinator *before* sending a child to the clinic, emergency room, or home.
13. Appropriate reasons for missing the service include:
 - A fever that does not respond to Tylenol
 - Persistent and unrelenting diarrhea
 - Persistent and unrelenting vomiting
 - ~ Feeling "tired" and having a "headache" are NOT on this list
14. Nurse Transporter, Grandparents and other volunteers will be available to transport campers to the clinic. Because of legal reasons two people **MUST** accompany campers.