

HOW TO CREATE A KIDS GROUP RESERVATION

Each church needs to contact Erin Corbett, ecorbett@mnaog.org, by March 1st to create a Group Reservation.

- CHURCH
 - City & Name

- CHURCH'S CAMP COORDINATOR
 - Name
 - Email
 - Phone Number

- DESIRED CAMP:
 - Camp 1: Monday, June 11 - Thursday, June 14
 - Camp 2: Friday, June 15 - Monday, June 18
 - Camp 3: Wednesday, June 20 - Saturday, June 23
 - Camp 4: Monday, June 25 - Thursday, June 28

- ESTIMATE of how many campers, counselors, volunteers, etc. expected to come from the church.
 - This will help ensure that sessions do not go over capacity. This does not need to be the church's final numbers. Use last year's numbers unless something is going on to affect the numbers significantly.

- CHOOSE WHICH PAYMENT choice & pricing amounts, A, B, or C:
 - District Camp Fees
 - Campers: \$196
 - Counselors & Volunteer Staff: \$80
 - CIT's: \$125

 - A. Church responsible for payment and collects money from families and volunteers:** Registration forms will be filled out by parents and volunteers online, but the church collects registration fees and sends 1 check to the district office (similar to previous years, just without registration forms). The church camp coordinator will get emails/invoices from CampWise with the total the church owes.
 - The church can increase (to cover transportation and other expenses) or decrease (if the church pays for all or partial costs of counselors, volunteers and/or all campers) the shown online price for each category of registrant. **Families and volunteers will only see the final price.**
 - ✓ Example: Campers \$196 + \$10 counselor fee + \$5 transportation fee = **\$211**
Counselors **\$50** (Camper fees or church covers rest)
Volunteer Staff **\$70** (Camper fees or church covers rest)
CIT: \$125 + \$5 transportation fee = **\$130**
 - This is the easiest option if the church offers it's own scholarships and fundraising opportunities.

Please turn over for more options

B. Individuals responsible for District Fees and church is responsible to collect any other expenses they choose to charge: Registration forms will be filled out online. Parents and volunteers pay the camp fees directly to the District Office through check (the District Camp Fees above) or online credit card payments (credit card transaction fee included). **Families and volunteers will only see the amounts below.**

- Campers: **\$202**
- Counselors & Volunteer Staff: **\$83**
- CIT's: **\$129**
- Any Increased amount to cover transportation and other expenses the church will be responsible for advertising and collecting this amount separate from the District Camp fees.

C. Parents and volunteers pay all fees directly to the district online with a credit card, and district will reimburse churches any extra fees after camp season:

Registration forms will be filled out and all fees will be paid by parents or volunteers online. Churches can personalize prices to discount volunteer fees and/or increase camper prices to cover transportation and counselor fees. **Families and volunteers will only see the final price the church sets, but the church will not be reimbursed any overage for increased payments until after Camp season is over. (Credit card fees will not be reimbursed)**

- Example:
Campers \$196 + \$10 counselor fee + \$5 transportation fee + \$6.33 (3% credit card fee) = **\$217.33**
Counselors \$80 - \$30 (church or camper fees cover this amount) + \$1.50 (3% cc fee) = **\$51.50**
Volunteer Staff \$80 - \$10 (church or camper fees cover this amount) + \$2.10 (3% cc fee) = **\$72.10**
CIT \$125 + \$5 transportation fee + \$3.90 (3% cc fee) = **\$133.90**

Registration due date is May 18th. All unused kids group reservation spots will be released for others to use. Payments from the churches that took responsibility for payments need to be postmarked by May 25th.

Registrations are not considered reserved until payments are received and all parental and liability releases are signed.

If you have any questions or concerns about the Kids Camp registration process or any other aspect of Kids Camp, please feel free to contact Erin Corbett at ecorbett@mnaog.org or 612-332-2400.