

# CAMP PLANNING DIRECTIONS

## Online Registration

Each church has an option to create a “Kids Group Reservation” or have campers register as individuals. The churches which make a Kids Group Reservation will be given a code for families and volunteers to use during the online registration process that will ensure they are registering with their church. The Kids Group Reservation will also enable the church’s camp coordinator to sign into CampWise, our online registration company, to see exactly who is coming to camp from their church. They will get emails and other communication from both the district office and CampWise throughout the camp registration process. Kids Group Reservations also guarantee that the campers from each church will be placed in the appropriate counseling groups.

If you choose **not to reserve** a Kids Group Reservation for your church, campers, counselors and other volunteer staff will register as individuals and will pay our fees as they choose (either by check mailed in directly to the District or by credit card). They will still be able to choose what church they are affiliated with but you will not have access to the CampWise system to verify who has completed the registration process correctly.

We would like to communicate with a church camp coordinator from every church that will be attending camp throughout the new online registration process this year. **For this reason, if your church is sending a group to Kids Camp please email Erin Corbett at [ecorbett@mnaog.org](mailto:ecorbett@mnaog.org) by March 1<sup>st</sup> with the name of the church’s camp coordinator, their email address and which session you are planning on attending Kids Camp.** Those wanting to make a Kids Group Reservation, please see the enclosed “How to Create a Kids Group Reservation” directions and include the requested information in the email by March 1<sup>st</sup>.

## Camp Promotions

**Start promoting camp now!** The registration link will open no later than April 1<sup>st</sup>, but start recruiting campers, counselors and staff now.

- If your church makes a Kids Group Reservation, you will receive a GHR code from the district office that you will pass out to families to access your church’s personalized registration information.
- Posters, a promo video and camp scholarship applications are on our website now. [www.mnaog.org/kidscamp](http://www.mnaog.org/kidscamp)
- The Lake Geneva Christian Center Partial Scholarship program will still be done on paper this year. Please pass them out to families you feel could use the scholarship.
  1. The due date for Kids Camp Scholarships is April 9<sup>th</sup>. Scholarships are on a first come, first serve basis. We run out of them every year, so advise families to apply early. Families should wait to register online for camp until getting a response about the scholarship. Refunds will not be issued if they have paid already.

## District Camp Fees

	by check	by credit card
• Campers:	\$196	\$202
• Counselors & Volunteer Staff:	\$80	\$83
• CIT's:	\$125	\$129

Churches are able to personalize the prices families and volunteers see online when they create Kids Group Reservations. See the “How to Create a Kids Group Reservation” page for more details.

## Counseling Groups

Counseling groups consist of up to 8 campers with at least 1 counselor (18 years of age or older by the first day of camp). We will permit each group to add either one more adult counselor or one counselor-in-training (CIT, 14-17 years old by 6/1/18). Personal Care Attendants (PCA's) will not count toward the number of counselors in a group.

Churches are required to provide 1 counselor for every 3-8 campers of the same gender. If a church is not able to provide appropriate counselors for the number of campers sent, there will be a "non-counselor fee" of \$125 for each counselor not provided. Also, we cannot guarantee the campers coming without a counselor will be placed in the same counseling group and housing arrangement.

We are still working out the process of how each church will let the District Office know which campers and counselors get placed together to form counseling groups (to replace the Counseling Group Reservation Form).

## Volunteer Staff

Volunteer Staff are so important to make camp the best experience possible. Grandparents, Nurses, Rec Team members, Night Watch, Storekeepers and Bankers are all important contributors to the team. Please check with Erin to see what positions are open for your session if there is someone at your church who could fill one of these positions. They will register online under your Kids Group Reservation, just as counselors and campers.

## Registration due date is May 18<sup>th</sup>.

A church's unused Kids Group Reservation spots will be released for others to use after May 18th. Registrations completed after May 18<sup>th</sup> will incur a \$50 late fee.

Registrations are not reserved until payments are received and all parental and liability releases are completed.

Directions for families and volunteers about the online registration will be sent to those churches which let us know what session they are coming.

If you have any questions or concerns about the Kids Camp registration process or any other aspect of Kids Camp, please feel free to contact Erin Corbett at [ecorbett@mnaog.org](mailto:ecorbett@mnaog.org) or 612-332-2400.