

MN KIDS CAMP JOB DESCRIPTION – NIGHT WATCH

OBJECTIVE

Provide security and supervision of the Lake Geneva Christian Center facilities, grounds and campers during the night hours of camp.

REPORT TO

Assistant Coordinators and Coordinator

RESPONSIBILITIES

Pre-camp

1. Pray for all campers, volunteers and Evangelists.
2. Read and understand the Camp Volunteer Manual.

Camp

1. Be on duty and *patrol the grounds* from 9:00pm until 7:30am.
 - After service is let out, patrol the boys and girls sleeping areas until all are in cabins and quiet. Males patrol boys' area; females patrol girls' areas.
 - Lights out is at 9:45PM every night.
 - Pick up Office phone from office around 10:00pm.
 - Pass on any maintenance requests and wet bed issues to LGCC 24 hour cell phone at 320-304-0219.
 - Assist counselor or help find a grandparent to assist with any homesick kids.
 - Enlist the assistance from the counselor of campers who may need additional supervision.
 - Secure all the buildings by 1:00am
 - Do NOT allow any traffic on or off the grounds during your time of duty.
 - Please return carts to the person you took it from the night before, by 7:00am.
 - Fill out a nightly report and submit it to the Camp Coordinator daily.
2. Curfews
 - 11 pm - Kingsriter Retreat Center – lock 3rd floor rooms at this time
 - 12 midnight – Anyone under 18
 - 1 am – Everyone else
 - Geneva Java (lower level of Lakeview Center) and Gym are hang-out areas for after camper lights-out.
3. Emergencies
 - Be alert to and aware of any impending severe weather.
 - Report any and all emergency situations immediately to the Camp Coordinator, Nurse, and Camp Director.
4. Meal Server.
 - Arrive at the time listed on the schedule for the meals you are assigned.
 - You will eat before serving.

***Check in with the Camp Coordinator on the evening before Day 1 or Day 1 no later than 3:00pm to receive instructions and keys for the buildings.